

Students and Student Services

B. Admission and Attendance

5127 Admission, Registration and Enrollment of Students

1. **General Policy** In accordance with the provisions of the California Code of Regulations, Title 5, it is the policy of this District that the admission, registration and enrollment procedures shall be fair and equitable to all students.
2. **Open Enrollment to Courses** Unless specifically exempted by statute, every course, course section, or class where attendance for State apportionment is offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets appropriate academic prerequisites.
3. **General Registration Procedures** Students who are continuing from one semester to the next and who plan to enroll in classes in the subsequent semester may register and enroll in classes during the preceding semester. Students register according to their priority number. A schedule of appointments, by priority number, and full instructions for registration procedures are contained in the class schedule. Students who have preregistered will receive their registration card and program of studies in accordance with the information provided at the time of registration.
4. **Special Admissions** Where certain programs necessitate a restricted enrollment due to limited facilities, the President or designee will establish selection criteria based on state guidelines. Information regarding program prerequisites and selection criteria shall be available to all applicants. The Dean of Admissions and Records will establish selection procedures based on random selection.
5. **Special Registration Assistance** Special registration assistance may be provided for:
 - a. handicapped students as defined by law;
 - b. disadvantaged students as defined by law; namely, students attending under EOPS (Extended Opportunity Programs and Services).